



**RFP FOR HIRING OF GROUND TRANSPORT SERVICES
FOR IBA WOMEN'S WORLD BOXING CHAMPIONSHIP,
NEW DELHI, 2023**

DATE OF ISSUE: February 16, 2023

LAST DATE & TIME OF SUBMISSION OF PROPOSAL: 4.00 PM on March 01, 2023

PLACE OF SUBMISSION OF BIDS:

Boxing Federation of India
323 Udyog Vihar, Phase IV Gurgaon, Haryana, India
Email id: info@boxingfederation.in
Contact: 0124-4370792

(No Bids to be submitted on Email. Bids Submitted on Email will be cancelled)

1. BOXING FEDERATION OF INDIA

- a) Boxing Federation of India (BFI) is the National Federation for the sport of Boxing in India. It was established in 2016 and recognized by the Government of India (Ministry of Youth Affairs & Sports), the Indian Olympic Association and the International Boxing Association (IBA). Since its very inception, the BFI has made rapid strides for improvement of the sport of boxing, focusing on the core development of the sport at grass-root level. By strategic planning and professional management, the BFI has been able to make a mark in the international arena.
- b) BFI hosted Youth Women's World Boxing Championship at Guwahati in 2017, and Women's World Boxing Championship, 2018 in New Delhi. The efforts of BFI during this short span have been lauded by the IBA. IBA has awarded the Women's World Boxing Championships, 2023 to India and the Championship will be held in New Delhi from 15th to 26th March, 2023.
- c) The present RFP relates to organization of IBA Women's World Championship, 2023 to be held in New Delhi.

2. PRESENT RFP IS FOR GROUND TRANSPORT SERVICES

The Pre-bid format is in **Annexure-A**. Commercial bid formats are mentioned in **Annexure-B**. The detailed scope of work for the present RFP is enclosed as **Annexure- C**.

3. Requirement of Types of Ground Transport Services:

Request for Proposal (RFP) inviting applications from experienced Transport Contractors for providing the following categories of transport services in Delhi during the period from 12-03-2023 to 27-03- 2023:

Sl. No	Type	Required Numbers
1.	Mercedes S Class/ Maybach (or equivalent)	2
2.	BMW 5 Series / AUDI (or equivalent)	2
2.	Mercedes V Class / Sprinter (or equivalent)	3
3.	A/C Volvo Scania 40- 50 seater (or equivalent)	8
4.	A/C Mini Bus 27 – 35 seater	5
5.	A/C SUV Type – (Toyota Innova or equivalent)	15
6.	A/C Sedan Type Car (Swift Dzire or equivalent)	10
7.	A/C Tempo Traveler AC 18 -22-seater	5

4. Qualification criteria

- a) The bidder or the service provider must have provided such services to events of international standards during the last five years.
- b) The bidder should not have been blacklisted by any agency during the last ten years.
- c) The bidder should have all necessary clearances, if any required from respective government agencies to provide these services at New Delhi.
- d) The bidder should have all required statutory documents in respect of registration of company/ organization with the government agencies, income tax and GST registration and respective clearances.
- e) The Bidder must have an Average Annual Turnover of at least INR 1,00,00,000 (Rupees One Crore) for the last 3 or 5 years on account of supply and services of Ground Transport.
- f) The Bidder should be the owner of a fleet of at least 15 cars & 10 buses. *(Please enclose copies of Registration Certificates as proof.)*
- g) The Vehicles that the bidders propose to provide BFI must not be older than 3 years old and should be in certified good condition and all vehicles should have valid permits to ply in the respective cities/states (proof needs to be submitted)

5. Bidding Process

- a) The bids will be evaluated on the basis of qualification criteria and commercial bids. The bidders who clear the qualification criteria will qualify for the opening of the commercial bids. The L1 bidder will be allotted the work. BFI reserves the right to negotiate further with the L1 bidder.
- b) The bidders will make three envelopes– (1) Qualification Criteria, (2) Commercial Bid and (3) the envelope containing the Bank Drafts for Tender Processing Fee and Bid Security. All these three envelopes will be properly closed and sealed and then these three envelopes will be put in another covers upper scribing “RFP for Ground Transport Services” for IBA Women’s World Championships 2023 to be dropped in the drop box at the Office of Boxing Federation of India 323 Udyog Vihar Phase IV, Gurgaon – 122016 by the scheduled date and time. **Any bid sent on email will be disqualified.**
- c) Decision of the BFI in respect of the above matter will be final. There will be no appeal against the decision of the BFI. BFI reserves the right to increase or decrease the scope of work.
- d) The qualification bid should not contain any price information that will be mentioned in the Commercial Bid.
- e) Bidders may download the Bidding Documents from the web site- <http://boxingfederation.in/tenders-notices/>. Bidders shall ensure that their Bids, complete in all respect should be sent via Hard Copy only.

6. Tender Processing Fee, Bid Security & Performance Guarantee

- a) Tender processing fee (Non-refundable) of Rs.5,000 (Rupees five thousand only) will be applicable and is to be deposited in the form of a bank draft payable to Boxing Federation of India at New Delhi.

- b) A refundable Bid Security amount of Rs. 50,000 will be applicable and needs to be deposited in the form of a bank draft payable to Boxing Federation of India at New Delhi. The Bid Security amount of the unsuccessful bidders' will be refunded after award of work and acceptance of the work by the successful bidder(s). This amount will not earn any interest.

- c) BFI reserves the right to reject any/ all the bids without assigning any reason thereof and in that eventuality the Bid Security amount will be refunded to the bidders within four weeks.

- d) In the eventuality of the successful bidder not accepting the contractor not submitting the Performance Guarantee within the stipulated date, the Bid Security amount deposited by him/her will be forfeited.

Qualification Criteria/Pre-Bid Format

- a) Name of the Company/ Service Provider/ Consortium:
- b) Date of incorporation of the Company:
- c) Registration Number of (a) above:
- d) PAN Number of (a) above:
- e) GST Registration No:
- f) Date since when providing these services.
- g) Undertaking for not being Blacklisted:
- h) copies of vehicle registration certificates:
- i) Turnover and portion of turnover on providing services in Annexure-A:

Year	Total Turnover of the Company/Consortium (In INR)	Amount of business handled in respect of the services in Annexure-A (In INR)
April, 2022 - till date		
2021-22		
2020-21		
2019-20		
2018-19		

In support of claims in (b) to (i) above documentary proof must be attached along with certificates from the organizations for whom the services were rendered must be attached. In respect of turnovers, the audited balance sheet or certificate from the Chartered Accountant/Auditor should be attached. Copies of registration certificate, PAN, tax registration, GST registration and other related document need to be attached.

Annexure-B**Commercial Bid**
(To be put in a separate envelope)

S No.	Type of vehicle	Qty.	Seating Capacity	Brand	No. of Days	Per unit Rate of Vehicle (for 80 Km / 8 Hr.)	Total Cost (All-inclusive Taxes)	Rate in case vehicle used more than the prescribed limit of Usage Hrs & Kms		Rate for Outstation Usage
								Per KM	Per Hr.	
1	Mercedes S Class/ Maybach (or equivalent)	2	4 Seater		5					
2	BMW 5 Series / AUDI (or equivalent)	2	4 Seater		5					
3	Mercedes V Class / Sprinter (or equivalent)	3	7 to 9 Seater		16					
4	A/C Volvo - Scania (or equivalent)	8	40 – 50 Seater		16					
5	A/C Mini Bus	5	27 – 35 seater		16					
6	Toyota Innova or equivalent	15	6 Seater		16					
7	Sedan Type Car (Swift Dzire or equivalent)	10	4 Seater		16					
8	Tempo Traveler AC	5	18 to 22 Seater		16					
Total										

TOTAL Value - _____

7. Terms of Payment:

- a) payment with all applicable taxes will be released after 15 days of completion of the games and on the production of all bills subject to the satisfaction of the LOC (Local Organising Committee).

8. Dispute resolution

- a) Before award of work, there will be no dispute and the decision of BFI will be final.
- b) After award of work, all disputes will be resolved amicably by mutual discussion.
- c) In case, still disputes remain it will be decided by Arbitration and in such eventuality the disputes will be referred to the Arbitration Commission of BFI.
- d) In case of litigation, it will be subject to the jurisdiction of the Courts of Delhi.

9. Force Majeure

In case of Force Majeure, as is normally understood as per Indian Law, if the Championship does not take place after award of work, the contractor and the BFI will mutually decide on the liabilities under taken till the stage of such declaration of abandonment of the championship. If disputes still persist, it will be resolved as mentioned in para 7 above.

10. Additional Notes

- a) BFI reserves the right to vary the terms and conditions, scope of work quality of BOQs mentioned in this document at any time for operational reasons without assigning any reason.
- b) If after award of work BFI is convinced that the contractor is not fulfilling the contractual terms or is not executing works as per specification or as per satisfaction of BFI/LOC or if adequate progress of work is not there, the BFI/LOC reserves the right to terminate the contract without any further notice and assign the work or the rest of the work to another bidder/vendor at the cost of the contractor.

SCOPE OF WORK/SERVICES

- The Transport functional area's primary function is to deliver reliable transport services for Athletes, Team Officials, RJ's Technical Officials and accredited Media including Broadcasters, VVIP's, VIP's in a proficient manner for their travel between Competition and Training Venues. Transport Services would be responsible for the following functions at competition/ Non - Competition venues.
- The Bidder has to ensure that the car or bus shall not break down due to diesel/petrol and lubricant shortage while the vehicle is in operation for the whole day.
- The Bidder shall provide the Cars and Buses with full fuel tank at the time of the starting of the contract period and shall also be responsible for the day to day maintenance which also includes washing and cleaning of the vehicle.
- The Vehicles are required to do an average usage of 80 km per day. Rates quoted to be based on the running of a minimum of 80 km/ 08 hours per day (Buses & Cars). Any additional charges applicable may be mentioned in the quotation. The bidder will make the Car/Bus available for operation to Transport as per advice of the BFI/LOC Officials.
- All the drivers should be in possession of their valid driving license at all times.
- The Bidder shall provide additional standby drivers for seamless operation of vehicles.
- The Bidder will cover his vehicles under comprehensive insurance from any insurance company during the lease period at his cost. The Bidder must ensure that the insurance policy should always remain in force during the operations/contract period and further, without prejudice to above; the Bidder shall indemnify BFI for all accident compensation claims if lodged against BFI.
- BFI shall under no circumstances be made liable or responsible by the bidder to pay compensation that may be awarded by Motor Accident Claim Tribunal or Tribunals in respect of accidents.
- The Bidder has to provide the Cars with driver possessing valid driving license with P.S.V. (Public Service vehicle) badge issued by respective Regional Transport Office (RTO), and Certificate of medical fitness of driver from competent authority. The driver shall follow the instructions of the authorities of the BFI. The driver will have to undergo training & medical examination by the Medical Officer of the competent Medical Board if BFI so desires. The bidder shall not replace driver without consent of BFI.
- It will be the responsibility of Bidder to ensure that the driver maintains close coordination with the Transport Hub Executive of BFI, provides facilities to the travelers and ensure that the travelers are not put to any inconvenience. The driver shall have polite behavior with public and travelers and also with IBA WOMEN'S WORLD BOXING CHAMPIONSHIP NEW DELHI-2023 Officials/Staff, Players etc.
- The Bidder shall provide uniform to the driver as prescribed by BFI. The driver shall also be provided with an identity card with photo attested by the Bidder counter stamped by BFI. The Bidder shall furnish photocopy of the Vehicle Documents & driving licenses of the driver to BFI. The bidder shall submit the passport size photograph of the driver and other

staff.

- The Bidder shall bear the cost of the driver including his wages, daily allowance, etc. The Bidder shall also bear the cost of fuel, the cost of attendant for vehicles supplied.
- The driver shall scrupulously follow the instructions issued by BFI from time to time. In case any driver is found to be unsuitable by the BFI, the bidder need to replace him immediately as his own cost.
- The Bidder shall keep the Car road worthy and clean as mentioned in Chapter-VII of the Motor Vehicle Act, 1988 and Rules made there under from time to time.
- The hired vehicles will be parked at the respective Hub / bus stand as provided by BFI at the risk of the bidder. The BFI shall have liberty to ply the vehicles for night out halt as per the scheduled requirement. The decision of the respective Hub Executive of BFI will be final.
- In case of break down, the contractor will have to replace /provide substitute suitable vehicle immediately. Otherwise suitable penalty as computed by the BFI will be imposed.
- The BFI shall have right to deduct the penalties or fine levied against the bidder, from the amount due to Bidder either from hire charges or Bank guarantee/Security deposit.
- The Bidder shall display IBA WOMEN'S WORLD BOXING CHAMPIONSHIP NEW DELHI -2023 Logo on both sides of the car and vehicles shall be provided for branding in advance as per directions of BFI.
- The Bidder shall maintain a vehicle log book indicating date-wise operational particulars, which should be signed by representative of bidder and BFI on daily basis.
- All vehicles should be mounted with GPS Tracking System.
- To maintain a daily log book for each of the vehicles, this will be signed by the competent authority from the BFI. The entry should be made in the vehicle upon arrival at the pickup point at the beginning of the day and departure from the drop off point at the end of the day.
- The drivers must be well versed with all the locations and routes as mentioned. It would be the responsibility of the agency to make sure that the drivers are well versed with the locations and routes. During the course of the championship the refreshments of the drivers during their shift shall be the responsibility of the Bidder.
- Establishing an overall Supervisor exclusively in-charge of implementing the Services.
- To provide a dedicated resource/team available for the duration of the contract on a 24hr basis with the capability to supply information, coordinate logistics, confirm/modify/cancel any bookings/reservations as instructed by the pre-identified authorized members from the BFI.