

BOXING FEDERATION OF INDIA
REQUEST FOR PROPOSAL (RFP)

FOR

PROVIDING AND SETTING UP A LEARNING MANAGEMENT SYSTEM (LMS) UNDER
KHELO INDIA E-PATHSHALA PROJECT TO IMPART LEVEL BASED COACHING FOR
BOXING TO COACHES, PE TEACHERS, ATHLETES AND SPORTS ENTHUSIASTS

DATE OF ISSUE: 04.08.2021

LAST DATE & TIME OF SUBMISSION OF PROPOSAL: 2:00 PM on 18.08.2021

Technical Bid Opening: 2:30 PM on 18.08.2021

Financial Bid Opening: **To be intimated through email.**

PLACE OF SUBMISSION OF BIDS:

Boxing Federation of India
323 Udyog Vihar, Phase IV
Gurgaon
Haryana – 122015
India
Email id: boxingfederation@boxingfederation.in

1. BOXING FEDERATION OF INDIA

a) Boxing Federation of India (BFI) is the National Federation for the sport of Boxing in India, recognized by the Government of India (Ministry of Youth Affairs & Sports, Department of Sports), the Indian Olympic Association and the International Boxing Association (AIBA). Since its very inception, the BFI has made rapid strides for improvement of the sport of boxing focusing on the core development of the sport at grass root level. By strategic planning and professional management, the BFI has been able to make a mark in the international arena.

b) BFI is working on running the Khelo India e-Pathshala project for Boxing Sport.

2. Through this RFP, BFI is looking for organizations PROVIDING AND SETTING UP A LEARNING MANAGEMENT SYSTEM (LMS) UNDER KHELO INDIA E-PATHSHALA PROJECT TO IMPART LEVEL BASED COACHING FOR BOXING TO COACHES, PE TEACHERS, ATHLETES AND SPORTS ENTHUSIASTS

Background

“Khelo India e-Pathshala” project aims to integrate sports in education and to provide multi-sports disciplinary training to school going students and upskill Physical Education Teachers (PETs) in various sports disciplines irrespective of their geographical location. The Khelo India e-Pathshala project aims to achieve this with the help of multiple stakeholders contributing to various facets of the

project based on their expertise. Khelo India e-Pathshala will utilize the LMS to host curated content, milestone based virtual skill assessments and objective assessments. LMS should be able to bring all the important stakeholders on the platform with various degrees of access control to perform their role in the Khelo India e-Pathshala program.

3. Eligibility Criteria

1. The bidder should have a valid ISO 9001 and/or ISO 27001 certification, as on the date of submission of bid. Relevant documents to be submitted as proof.
2. The bidder organization should have been specialized in learning solution development and content development for the last three years from the date of issue of RFP. The bidder should have successfully deployed learning solution and contents for at least three firms/educational institutions during the last three years. Related documents such as Purchase Order copies, reference letters with contact details of customer in-charge should be submitted as part of the proposal.
3. The cloud service provider shall be a valid empanelled provider in MEITY (The Ministry of Electronics and Information Technology) list. Document to be submitted to this effect.
4. The Bidder must be incorporated or registered in India under the Indian Companies Act, 1956 (including Section – 25 of the Act) OR the Partnership Act, 1932 OR Societies Registration Act 1860 OR the Indian Trusts Act 1882/its equivalent in the respective states OR Proprietorship entities having a PAN of the Income Tax department, Government of India. Relevant documents of registration should be submitted as part of the proposal.
5. The Bidder should have been in existence i.e. legally registered /established and operative for a period of at least 3 years as of 31-March-2020.
6. The Bidder in case of Private/PSU/Govt. Company/Commercial Organization/Autonomous Body should have an annual turnover of at least Rs. 50 Lakhs as of 31-March-2020 as evidenced by the audited accounts of the organization.
7. The Bidder should not have been blacklisted by the Central, any State/UT Government, or any central or state Government agency as on the date of issue of this RFP or during the subsequent bid processing and evaluation.
8. Only those Bidders who meet the eligibility criteria specified above will be eligible to respond to this RFP. The Bidder's bid shall contain the relevant information and supporting documents to substantiate the eligibility of the Bidder.

4. Mandatory list of documents to be submitted

1. Letter of Intent (LoI) to submit proposal in response to RFP.
2. Financial Bid as per format as in Annexure.
3. ISO 9001 and/or ISO 27001 certification document.
4. Purchase Order copies, reference letters from at least 3 firms.
5. Document certifying valid empanelment in MEITY of the cloud service provider.
6. Certified true copies of Certificate of Incorporation from the Registrar of Companies (RoC) or certified copy of Certificate of Registration/Evidence of legal status of Bidder.
7. Audited and certified financial statements for the financial years 2017-18, 2018-19 and 2019-20 (please include the sections on Profit & Loss (P&L)/Income and Expenditure, Turnover, and Assets and Liabilities) should be provided by all types of Bidders. In addition, an Auditor's certificate specifying the turnover of the Organization as of 31-March-2020 should be provided by the Bidders.

8. True copy of valid registration certificate from the Ministry of Home Affairs, Government of India for those NGOs/Not-for-Profit organizations that are receiving grants/aid from foreign sources.
9. Declaration in the form of affidavit by the President/CEO/CMD of the organization clearly stating that the organization has not been blacklisted by Central/State/UT Government or any Government agency and has not been charged for any fraudulent activity.
10. Proof for Organization's Income Tax PAN and VAT/Service Tax number.
11. Profile of the Organization giving relevant details of nature of work, experience, infrastructure, resources turnover, profit and loss etc.

5. Scope of Services

5.1 To achieve the above stated objectives, the Purchaser is inviting proposals for selecting a fit for purpose LMS and a vendor to implement the system. The vendor thus selected should be able to perform end-to-end implementation of the system based on the requirements listed below. The vendor will be responsible for solution design, implementation, functional testing, performance testing, deploying, hosting, maintaining, troubleshooting and supporting the LMS and synchronization of all the components of the system.

5.2 Successful vendor selected based on the evaluation criteria specified in this RFP should:

1. Provide 400 users with license management for one year, with a concurrency user assumption of 10%.
2. Option to increase number of users with license management on pro-rata basis.
3. Allocate 20% of the bid amount towards feature development and UI/UX changes during the contract period.
4. Redirect the LMS to the custom domain of the Purchaser's choice.
5. Enter into the Service Level Agreement (SLA) and Non-Disclosure Agreement (NDA) with the Purchaser in the format provided by the Purchaser.
6. Migration of existing data, Migration strategy, Migration Plan, Pre and Post migration reconciliation and Audit supporting the new system.

5.3 Broad functional scope is as follows:

1. Platform offers Google SSO integration.
2. Platform offers OTP based authentication.
3. Platform has at least 250 GB for server space and 1.5 TB for video content.
4. Platform allows for the KI e-Pathshala to have a custom HTTPS domain.
5. Platform allows for the adding and managing of multiple roles such as the administrator, instructor, and learner roles.
6. The admin dashboard is minimalistic, sections configurable and easy to understand.
7. Platform allows for access controlling the courses in the catalogue to users and user cohorts.
8. A course can be assigned to a learner by his coach or administrators.
9. Platform offers the ability to create course and learning paths directly within the platform.
10. Platform offers an easy-to-use course builder, preferably with a drag-and-drop interface.
11. Platform offers the ability to bulk upload multiple assets at once.
12. A simple but effective certification module that allows multiple sizes of font and picks up data from the system.
13. Platform offers the ability to integrate discussion forums/chat boxes into courses.
14. Automatic movement of students in the learning path per Learning Path.
15. Platform offers the ability to assess learners based on the stage of their learning journey without changing their access levels for other courses.

16. Platform offers the ability to build quizzes containing true/false, multiple choice, and short answer questions.
17. Platform is SCORM 1.2 compliant, which allows KI e-Pathshala to upload interactive SCORM packages.
18. Platform is xAPI compliant, which allows KI e-Pathshala to upload interactive xAPI packages, which will be mobile friendly.
19. Platform offers teachers a different access that allows them to see the courses they are teaching and tasks they need to complete.
20. Platform allows teachers to be mapped to cohorts rather than all course learners.
21. A feature to map teacher and student for virtual assessment process.
22. Platform offers the ability to upload and embed presentations, documents, and videos.
23. Platform offers the ability to upload video based virtual assignments at a touch of a button, apart from the ability to upload videos towards virtual assignments.
24. Platform offers the ability for the KI e-Pathshala to connect with its learners through virtual live sessions.
25. Platform offers the ability to track and export reports on completion rates in a course.
26. Platform offers the ability to collect learner feedback through survey methods embedded in the courses itself.
27. Platform offers the ability to track and export reports on learner progress in courses.
28. Should have the ability to connect BI tools directly with the database for up to date reporting.
29. Platform offers the ability to track exports reports on quiz scores and answer submissions.
30. Platform is entirely cloud-based and includes automatic updates when enhancements and new functionalities are added.
31. Platform allows KI e-Pathshala to fully customize the learner interface to match the look and feel of the KI e-Pathshala's brand, website and/or product.
32. Platform should have a mobile app and should be mobile browser compatible (responsive design would be ideal).
33. The learner interface seamlessly adjusts to the screen size of mobile devices for easy course access, readability and navigation.
34. Platform's infrastructure is scalable in case of surge in users or if the platform is made open.
35. Platform offers unlimited storage for all assets uploaded into the platform.
36. Platform should have Bandwidth adaptive video player to enable users in internet scarce areas.
37. Bookmarking of non-SCORM compliant video content.
38. The look and feel of the learner interface must be minimal, modern and uncluttered.
39. The navigation of the learner interface must be easy to find and allow learners to navigate smoothly within and between courses.
40. Ability to reset tests and attempts, has a range of question types.
41. The content within courses is displayed prominently in the learner interface in a manner that is easy to read and engage with.
42. The learner interface offers an area for course outlines to give learners an overview of the structure of the course.
43. Notify users and teachers at appropriate trigger points through mail and SMS and integrate it with the email and SMS gateway provided by the Purchaser.
44. Pricing includes access to a Customer Success Manager that is available via phone or email.
45. Vendor offers a knowledge base containing comprehensible support articles.
46. The cloud infrastructure for SaaS should be located and operating in India only.
47. Pricing includes live product training during the on-boarding stage to help the KI e-Pathshala familiarize themselves with the Platform.
48. All platforms' related issues should be resolved within 24 business hours.
49. Pricing includes access to technical support for product questions and concerns.

50. Detailed manual to be shared on how to operate the platform for all learner roles.

6. Bidding process

- a) Any company who has provided such services to events of national/international standards during the last three years may bid for this RFP.
- b) The bidder should not have been blacklisted by any agency during the last three years.
- c) The bidder should have all necessary clearances, if any required, from respective government agencies.
- d) The bidder should have all required statutory documents in respect of registration of company/organization with the government agencies, income tax, GST registration and clearances that the bidder should not have been defaulter on any account.
- e) Double bid system – Technical Bid and Commercial Bid system will be adopted. On the date of opening, the Technical Bid will be opened and for evaluation. The Commercial Bid of only shortlisted bidders will be kept in sealed envelope.
- f) Decision of BFI in respect of the above matter will be final. There will be no appeal against the decision of the BFI.
- g) The **Technical Bid should not contain any price information** that need to be mentioned in the Commercial Bid only.

The bidders will make three envelopes – (1) Technical Bid, (2) Commercial Bid and (3) the envelope containing the Bank Drafts for Tender Processing Fee and Bid Security. All these three envelopes will be properly closed and sealed and then these three envelopes will be put in another cover superscribing “PROVIDING AND SETTING UP A LEARNING MANAGEMENT SYSTEM (LMS) UNDER KHELO INDIA E-PATHSHALA PROJECT TO IMPART LEVEL BASED COACHING FOR BOXING TO COACHES, PE TEACHERS, ATHLETES AND SPORTS ENTHUSIASTS” to be deposited at the Office of BFI, Gurgaon by the scheduled date and time.

- h) Commercial bids of only those bidders will be opened, whose technical bids are considered to have qualified as per the decision of BFI. At this stage the bidders may be called upon to explain their services and give a presentation, that will be on a virtual platform.
- i) Representative of technically qualified bidders will be invited for commercial bid opening and subsequent negotiation.
- j) After final decision is taken and communicated to the successful bidder(s), the firm(s) will submit letter of acceptance, submit Performance Security in the form of Bank Guarantee of equivalent amount of services for one year in favor of Boxing Federation of India payable at New Delhi and start executing the order.

7. Tender Processing Fee, Bid Security

- a) **Tender processing fee** is a non-refundable fee of Rs. 2,000/- (Rupees two thousand only) to be deposited in the form of a bank draft payable to “Boxing Federation of India” at New Delhi.
- b) **Bid Security amount** is Rs.5,000/-(Rupees five thousand only) to be deposited in the form of a bank draft payable to “Boxing Federation of India” at New Delhi. The Bid Security amount of the unsuccessful bidders will be refunded after award of work and acceptance of the work by the successful bidder(s). This amount will not earn any interest. For successful bidder, it will be released on completion of supply to the satisfaction of BFI.
- c) BFI reserves the right to reject any/all the bids without assigning any reason thereof and in that eventuality the Bid Security amount will be refunded to the bidders.

- d) In the eventuality of the successful bidder(s) not accepting the contract within the stipulated date, the Bid Security amount deposited by the firm will be forfeited.
- e) No bid will be accepted through email.

8. Technical Bid Format

- a) Name of the Company:
- b) Date of incorporation of the Company etc:
- c) Registration Number of (a) above:
- d) PAN Number of (a) above:
- e) GST Registration No:
- f) Date since when providing such services:
- g) Sports originations/Events for which such services are provided
- h) Turnover and portion of turnover on supply of services in below format:

Year	Total Turnover of the Company (In INR)	Amount of business handled in respect of the service as specified in this document (In INR)
2019-20		
2018-19		
2017-18		

In support of claims in (b) to (h) above documentary proof must be attached along with certificates from the organizations to whom the services were supplied must be attached. In respect of turnovers, the audited balance sheet or certificate from the Chartered Accountant/Auditor should be attached. Copies of registration certificate, PAN, GST registration and other related document need to be attached.

- i) In case a bidder is authorized representative of any organisation providing the services, a certificate from the principal may be attached to this effect and also to the effect that they are authorized to bid for the services.

9. Commercial Bid Format

- a) The bidder shall indicate detailed pricing as per the scope of work.
- b) All the quoted rates should be valid for at least one year.
- c) Basic price and GST may be indicated separately.
- d) In addition, the bidder may indicate the items and quantity that they intend to sponsor indicating their terms and conditions for such sponsorship. However, the rates/value of such sponsored items must be there in the commercial bid.

10. Terms of Payment

- a) On acceptance of award of work 10% of total value of purchase order will be released to the successful bidder as mobilization advance.
- b) Balance payment will be made within 30 days of completion of the set up to the satisfaction of BFI.

11. **Dispute resolution**

- a) Before award of work, there will be no dispute and the decision of BFI will be final.
- b) After award of work, all disputes will be resolved amicably by mutual consultation.
- c) In case, still disputes remain, it will be decided by Arbitration and in such eventuality the Arbitrator will be appointed by the BFI.
- d) The Arbitration Proceedings will be carried on as per the provisions of Indian Arbitration Act and will be governed by laws of India.
- e) In case of litigation, it will be subject to the jurisdiction of the Courts of Delhi.

12. **Savings**

- a) BFI reserves the right to vary the terms and conditions, scope of work, mentioned above at any time for operational reasons without assigning any reason.
- b) If after award of work BFI is convinced that the agency is not fulfilling the contractual terms or is not supplying services as per specification or as per satisfaction of BFI or if adequate progress of work is not there, the BFI reserves the right to terminate the contract without any further notice and assign the work or the rest of the work to another bidder/vendor at the cost of the contractor.

P. C. Pratihari
Director Administration
Boxing Federation of India

FORMAT OF FINANCIAL BID

(To be submitted on the Letterhead of the responding firm)
[Location, Date]

To,
P. C. Pratihari
Director Administration
Boxing Federation of India
Gurgaon

Ref: RFP for LMS dated 04.08.2021

Subject: Submission of Bid in response to the **RFP for providing and setting up a learning management system (LMS) under Khelo India e-Pathshala project to impart level based coaching for sport to coaches, PE teachers, athletes and sports enthusiasts.**

Dear Sir,

We, the undersigned, offer to provide and set up a learning management system (LMS) under Khelo India e-Pathshala project to impart level based coaching for sport to coaches, PE teachers, athletes and sports enthusiasts in accordance with your Request for Proposal dated 04.08.2021

The cost for providing and setting up a learning management system (LMS) is as follows:

Line Item	Quantity	Specification	Estimated Cost
Learning Management System	01	400 users with license management	Rs.
		As per RFP	
		GST	Rs.
		TOTAL	Rs.

The above mentioned cost(s) is inclusive of all Government taxes/ duties/ levies/ cess etc.

Yours sincerely,

Authorised Signature [In full and initials]:

Name and Title of Signatory:

Name of Firm:

Seal of the Firm

