

# **BOXING FEDERATION OF INDIA**

## **HIRING OF SECURITY SERVICES & ELECTRICAL SECURITY INSTRUMENTS FOR 2<sup>nd</sup> INDIA OPEN INTERNATIONAL BOXING TOURNAMENT, GUWAHATI, 2019**

DATE OF ISSUE: 20<sup>th</sup> April 2019

LAST DATE & TIME OF SUBMISSION OF PROPOSAL: 6<sup>th</sup> May 2019 at 2:00 Pm

DATE & TIME OF OPENING OF PROPOSAL: 6<sup>th</sup> May 2019 at 3:00pm

PLACE OF SUBMISSION OF BIDS:

Office of Local Organising Committee, Boxing Federation of India

Zakir Hussain Aquatic Complex  
Sarsujai Sports Complex, Guwahati Assam  
Email id: [info@boxingfederation.in](mailto:info@boxingfederation.in)

## **1. BOXING FEDERATION OF INDIA**

- a) Boxing Federation of India (BFI) is the National Federation for the sport of Boxing in India. It was established in 2016 and recognized by the Government of India (Ministry of Youth Affairs & Sports, Department of Sports), the Indian Olympic Association and the International Boxing Association (AIBA). Since its very inception, the BFI has made rapid strides for improvement of the sport of boxing, focusing on the core development of the sport at grass-root level. By strategic planning and professional management, the BFI has been able to make a mark in the international arena.
- b) BFI hosted AIBA Youth Women's World Boxing Championship at Guwahati in November, 2017 and AIBA Women's World Boxing Championship 2018 from 15<sup>th</sup>-24<sup>th</sup> November 2018.
- c) The present RFP relates to organising of 2<sup>nd</sup> India Open International Boxing Tournament 2019 to be held at Guwahati.

## **2. 2<sup>nd</sup> INDIA OPEN INTERNATIONAL BOXING TOURNAMENT**

- a) 2<sup>nd</sup> India Open International Boxing Tournament is being held yearly, the first edition of this event was held at New Delhi from 28<sup>th</sup> January to 1<sup>st</sup> February 2018 where 23 countries from Asia, Europe, Africa and North America were participated in this event.
- b) This underlines the fact that the arrangements are to be done as per international standards be fitting an International Tournament.

## **3. PRESENT RFP IS FOR SECURITY SERVICES**

The technical bid format is in **Annexure-A**. Commercial bid format are mentioned in **Annexure-B**. The detailed scope of work for the present RFP may please be seen in **Annexure- C**.

### **Requirement of Types of Security Services:**

Request for Proposal (RFP) inviting application from experienced Security Contractors for providing the following categories of security services and rental of electrical security instruments in Guwahati, Assam during the period from 20-05-2019 to 24-05-2019 :-

Sl. No	Type	Required Numbers	No of days
1.	Security	10	6
2.	Bouncer	06	5
3.	Hand Held Metal Detector (HHMD)	02	5
4.	Door Frame Metal Detector (DFMD)	02	5
5.	Walkie Talkie	10	5
6.	Security Supervisor	01	5

#### **4. Bidding process**

- a) Any company or service provider who has provided such services to events of international standards during the last three years may bid for these services.
- b) The bidder should not have been blacklisted by any agency during the last three years.
- c) The bidder should have all necessary clearances, if any required from respective government agencies to provide these services at Guwahati, Assam.
- d) The bidder should have all required statutory documents in respect of registration of company/ organization with the government agencies, income tax, service tax and GST registration and clearances and that the bidder should not have been defaulter on any account.
- e) Double bid system– Technical Bid and Commercial Bid system will be adopted. On the date of opening, the Technical Bid will be opened and evaluated .The Commercial Bid of only short listed bidders will be opened.
- f) Decision of the BFI in respect of the above matter will be final. There will be no appeal against the decision of the BFI.
- g) The Technical Bid should not contain any price information that will be mentioned in the Commercial Bid.

- h) Proponent may download the Bidding Documents from the web site- <http://boxingfederation.in/tenders-notices/>. Proponents shall ensure that their Bids, complete in all respect should be sent via Hard Copy and electronically in PDF format via E-mail (info@boxingfederation.in) before the Bid Submission End Date as mentioned above.
- i) The bidders will make three envelopes– (1) Technical Bid, (2) Commercial Bid and (3) the envelope containing the Bank Drafts for Tender Processing Fee and Bid Security. All these three envelopes will be properly closed and sealed and then these three envelopes will be put in another covers upper scribing “RFP for Security Services” for 2<sup>nd</sup> India Open International Boxing Tournament 2019” to be deposited at the Office of Local Organizing Committee, Assam Amateur Boxxing Association, Zakir Hussain Aquatic Complex, Sarsujai Sports Complex, Guwahati Assam.
- j) After the decision is taken and communicated to the successful bidder, they will deposit the bid security fee with the BFI and continue to execute the work

#### **5. Tender Processing Fee, Bid Security & Performance Guarantee**

- a) Tender processing fee is an on- refundable fee of Rs.5,000/-(Rupees one thousand only) to be deposited in the form of a bank draft payable to Boxing Federation of India at New Delhi.
- b) Bid Security amount is 10,000 to be deposited in the form of a bank draft payable to Boxing Federation of India at New Delhi. The Bid Security amount of the unsuccessful bidders’ will be refunded after award of work and acceptance of the work by the successful bidder(s).This amount will not earn any interest. The bid security Bank draft valid should be till 31<sup>st</sup> Dec 2019.
- c) BFI reserves the right to reject any/ all the bids without assigning any reason thereof and in that eventuality the Bid Security amount will be refunded to the bidders within four weeks.
- d) In the eventuality of the successful bidder not accepting the contractor not submitting the Performance Guarantee within the stipulated date, the Bid Security amount deposited by him will be forfeited.

**ANNEXURE A**

**Technical Bid Format**

- a) Name of the Company/ Service Provider/ Consortium:
- b) Date of incorporation of the Company etc:
- c) Registration Number of (a) above:
- d) PAN Number of (a) above:
- e) Service Tax/ GST Registration No:
- f) Date since when providing these services.
- g) Turnover and portion of turnover on providing services in Annexure-A:

Year	Total Turnover of the Company/Consortium (In INR)	Amount of business handled in respect of the services in Annexure-A(In INR)
2018-19		
2017-18		
2016-17		

In support of claims in (b) to (g) above documentary proof must be attached along with certificates from the organizations for whom the services were rendered must be attached. In respect of turnovers, the audited balance sheet or certificate from the Chartered Accountant/Auditor should be attached. Copies of registration certificate, PAN, tax registration, GST registration and other related document need to be attached.

P.C Pratihari  
Director (Administration)  
Boxing Federation of India

**Annexure-B**

Sl no	Particulars	Quantity	Rate per day	Rate per day after tax	No of Days.	Total cost
1	Security (10hr per day)	10			6	
2	Bouncer (10 hr per day)	06			5	
3	DFMD	02			5	
4	HHMD	02			5	
5	Walkie Talkie	10			5	
6.	Security Supervisor	01			5	
	<b>Total</b>					

Extra Time (after 10 hour) for Security Guard: Cost Per Hour

Extra Time (after 10 hour) for Bouncer: Cost per hour

Break-up of the rates for cost of Security, Bouncer, DFMD, HHMD, Walkie Talkie, Baggage Scanner, taxes and others if any are shown as below.

- Hiring charges- Security
- Hiring charges- Bouncers
- Cost of DFMD-
- Cost of HHMD-
- Cost of Walkie Talkie-
- Rate of Taxes-
- Others-

**TOTAL RATE - \_\_\_\_\_**

## **6. Terms of Payment:**

- a) 25% of the total cost (excluding taxes) will be released as mobilization advance after the award of work is accepted and Bank Guarantee of equivalent amount in favor of BFI is submitted. The Bank Guarantee should be valid till 31<sup>st</sup> Dec 2019.
- b) Rest of the balance payment with all taxes will be released after completion of the games and on production of all bills subject to the satisfaction of the LOC.

## **7. Dispute resolution**

- a) Before award of work, there will be no dispute and the decision of BFI will be final.
- b) After award of work, all disputes will be resolved amicably by mutual discussion.
- c) In case, still disputes remain it will be decided by Arbitration and in such eventuality the Arbitrator will be appointed by the BFI.
- d) The Arbitration Proceedings will be carried on as per the provisions of Indian Arbitration Act and will be governed by laws of India.
- e) In case of litigation, it will be subject to the jurisdiction of the Courts of Delhi.

## **8. Force Majeure**

In case of Force Majeure, as is normally understood as per Indian Law, if the Championship does not take place after award of work, the contractor and the BFI will mutually decide on the liabilities under taken till the stage of such declaration of abandonment of the Tournament. If disputes still persist, it will be resolved as mentioned in Delhi.

## **9. Savings**

- a) BFI reserves the right to vary the terms and conditions, scope of work quality of BOQs mentioned in this document at any time for operational reasons without assigning any reason.
- b) If after award of work BFI is convinced that the contractor is not fulfilling the contractual terms or is not executing works as per specification or as per satisfaction of BFI/LOC or if adequate progress of work is not there, the BFI/LOC reserves the right to terminate the contract without any further notice and assign the work or the rest of the work to another bidder/vendor at the cost of the contractor

## Annexure-C

### SCOPE OF WORK/SERVICES

The contractor shall have to provide the security services in Nabin Chandra Bordoloi Indoor Hall, Sarsujai Sports Complex, Guwahati during the 2<sup>nd</sup> India Open International Tournament 2019.

The contractor shall ensure protection of the personnel & property of the Department, prevent trespass in the assigned area with/without arms, perform watch and ward functions including night patrol on the various points and to prevent the entry of stray dogs and cattle and anti-social elements, unauthorized persons and vehicle into the campus.

The quantities stipulated against each item shown in the BOQ are indicative and BFI reserves the right to vary the requirements by +/- 25%, depending on the actual needs while issuing the Work order. And for a 25% increase in scope, a corresponding additional fee of 25% of works may be issued to the vendor. Any Items mentioned in the above BOQ can be Eliminate as per the requirement of BFI.

### **DUTIES AND RESPONSIBILITY OF SECURITY STAFF:**

- The Security Supervisor will be responsible for overall security arrangement of the concerned Department covered in the contract.
- Security Supervisor will ensure that all the instructions of the administration are strictly followed and there is no lapse of any kind.
- No outsiders are allowed to enter in the building without proper Gate Pass issued by the Authorized Officer of the concerned Department.
- No items are allowed to be taken out without proper Gate Passes issued by the competent officers as laid down in the contract or authorized by the employer for in-out movement of stores. The specimen signatures and telephone numbers of the above stated officers will be available with the Security personnel.
- The officers and BFI/LOC staff will keep the Identity/ Accreditation cards with them got checking and allowing entry by the security personnel.
- Deployment of Security/Bouncers/Security Supervisors will be as per the instructions of the authorize Department of the BFI/LOC and the same will be monitored personally by the concerned authorities from time to time and will be responsible for its optimum utilization.



- The Security Supervisor will also take round of all the important and sensitive points of the premises as specified by the Department.
- Security personnel shall also ensure door keeping duties.
- The Guards on duty will also take care of vehicles, scooters/motor cycles/bicycles parked in the parking sites located within the premises of the Department.
- Entry of the street-dogs and stray cattle into the premises is to be prevented. It should be at once driven out.
- The Security Guards/Supervisors should be trained to extinguish fire with the help of fire extinguishing cylinders and other fire fighting material available on the spot. They will also help the fire fighting staff in extinguishing the fire or in any other natural calamities.
- In emergent situations, security staff/supervisor deployed shall also participate as per their role defined in the disaster plan, if any, of the Department. Guards/Supervisors should be sensitized for their role in such situations.
- The Security Supervisor/Guards are required to display mature behavior, especially towards female staff and female spectators.
- The Security Guard on duty shall not leave the premises until his reliever reports for duty.
- Any other provisions as advised by the Department may be incorporated in the agreement. The same shall also be binding on the contractor.