

BOXING FEDERATION OF INDIA

REQUEST FOR PROPOSAL (RFP)

FOR HIRING

RING LIGHT AND/OR SOUND SYSTEM

HOSTING 2ND INDIA OPEN INTERNATIONAL TOURNAMENT, GUWAHATI, 2019

DATE OF ISSUE: April 20, 2019

LAST DATE & TIME OF SUBMISSION OF PROPOSAL: 02.00 PM on May 6, 2019

DATE & TIME OF OPENING OF PROPOSAL: 03:00 PM on May 6, 2019

PLACE OF SUBMISSION OF BIDS

Office of Local Organising Committee, Boxing Federation of India

Zakir Hussain Aquatic Complex
Sarsujai Sports Complex, Guwahati Assam
Email id: info@boxingfederation.in

1. BOXING FEDERATION OF INDIA

- a) Boxing Federation of India (BFI) is the National Federation for the sport of Boxing in India. It was established in 2016 and recognized by the Government of India (Ministry of Youth Affairs & Sports, Department of Sports), the Indian Olympic Association and the International Boxing Association (AIBA). Since its very inception, the BFI has made rapid strides for improvement of the sport of boxing focusing on the core development of the sport at grass root level. By strategic planning and professional management, the BFI has been able to make a mark in the international arena.
- b) The present RFP relates to organization of 2nd India Open International Boxing Tournament 2019 to be held from 20th May to 24th May 2019 in Guwahati, Assam.

2. 2nd INDIA OPEN INTERNATIONAL TOURNAMENT 2019, GUWAHATI, ASSAM

- a) 2nd India Open International Boxing Tournament is being held yearly, the first edition of this event was held at New Delhi from 28th January to 1st February 2018 where 23 countries from Asia, Europe, Africa and North America were participated in this event.
- a) This underlines the fact that the arrangements are to be done as per international standards befitting a International Tournament.

3. PRESENT RFP IS FOR HIRING RING LIGHT AND/OR SOUND SYSTEM

The detailed scope of work for the present RFP may please be seen in **Annexure-A & B**. The BOQs are mentioned in **Annexure-C & D**. The Event Schedule (timelines) is mentioned in **Annexure-E**.

4. Bidding process:

- a) Any company or consortium, who has provided such equipment to events of national/international standards during the last three years, may bid for this RFP.
- b) The bidder should not have been blacklisted by any agency during the last three years.
- c) The bidder should have all necessary clearances, if any required, from respective government agencies.

- d) The bidder should have all required statutory documents in respect of registration of company/organization with the government agencies, income tax, service tax and GST registration and clearances and that the bidder should not have been defaulter on any account.
- e) Double bid system – Technical Bid and Commercial Bid system will be adopted. On the date of opening, the Technical Bid will be opened and evaluated. The Commercial Bid of only shortlisted bidders will be opened.
- f) Decision of the BFI in respect of the above matter will be final. There will be no appeal against the decision of the BFI.
- g) The Technical Bid should not contain any price information that will be mentioned in the Commercial Bid.
- h) The bidders will make three envelopes – (1) Technical Bid, (2) Commercial Bid and (3) the envelope containing the Bank Drafts for Tender Processing Fee and Bid Security. All these three envelopes will be properly closed and sealed and then these three envelopes will be put in another cover superscribing “RFP for **HIRING RING LIGHT AND/OR SOUND SYSTEM** for 2nd India Open International Tournament 2019, Guwahati, Assam” to be deposited at the Office of BFI, Guwahati by the scheduled date and time.
- i) After a decision is taken and communicated to the successful bidder, they will submit letter of acceptance and start execution of the order.
- j) Proponent may download the Bidding Documents from the web site- <http://boxingfederation.in/tenders-notices/>. Proponents shall ensure that their Bids, complete in all respect should be sent via Hard Copy and electronically in PDF format via E-mail (info@boxingfederation.in) before the Bid Submission End Date as mentioned above.

5. Tender Processing Fee & Bid Security

- a) Tender processing fee is a non-refundable fee of Rs.5,000/- (Rupees five thousand only) to be deposited in the form of a bank draft payable to “Boxing Federation of India” at New Delhi.
- b) Bid Security amount is Rs.25,000 /-(Rupees Twenty Five Thousand only) to be deposited in the form of a bank draft payable to “Boxing Federation of India” at New Delhi. The Bid Security amount of the unsuccessful bidders will be refunded after award of work and acceptance of the work by the successful bidder(s). This amount will not earn any interest. For successful bidder, it will be released on completion of supply to the satisfaction of BFI. The bid security draft should be valid till 31-12-2019.

- c) BFI reserves the right to reject any/all the bids without assigning any reason thereof and in that eventuality the Bid Security amount will be refunded to the bidders within four weeks.
- d) In the eventuality of the successful bidder not accepting the contract in the stipulated date, the Bid Security amount deposited by him will be forfeited.
- e) No bid will be accepted through email.

6. Technical Bid Format

- a) Name of the Company/Consortium:
- b) Date of incorporation of the Company etc:
- c) Registration Number of (a) above:
- d) PAN Number of (a) above:
- e) Service Tax/GST Registration No:
- f) Min turnover 1cr for 3 years:
- g) Should have Sports Experience Minimum 5 events:
- h) Light/ Sound Work Experiences min 3 years:
- i) Date since when providing services as in Annexure-A of RFP:
- j) Turnover and portion of turnover on supply of items/ equipment in Annexure-A:

Year	Total Turnover of the Company / Consortium (In INR)	Amount of business handled in respect of the items/ equipment in Annexure-A (In INR)
2018-19		
2017-18		

2016-17		
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In support of claims in (b) to (g) above documentary proof must be attached along with certificates from the organizations to whom the equipment were supplied must be attached. In respect of turnovers, the audited balance sheet or certificate from the Chartered Accountant/Auditor should be attached. Copies of registration certificate, PAN, tax registration, GST registration and other related document need to be attached.

k) Detailed technical specification of all items of item/ equipment mentioned in paras of Annexure - A

7. Commercial Bid Format:

The bidder shall indicate detailed pricing as per Scope of Work/BOQ/Event Timelines in the Annexure-A to E.

Grand Total must be mentioned in words “Rupeesonly”.

8. Terms of Payment:

- a) 25% of the total cost (excluding taxes) will be released as mobilization advance after the award of work is accepted on production of irrevocable bank guarantee of equivalent amount. Validity of B.G. should be till 30th December, 2019.
- b) Rest of the amount plus all taxes will be released after 15 days of completion of the games and on production of all bills subject to the satisfaction of the BFI.

9. Dispute resolution

- a) Before award of work, there will be no dispute and the decision of BFI will be final.
- b) After award of work, all disputes will be resolved amicably by mutual consultation.
- c) In case, still disputes remain, it will be decided by Arbitration and in such eventuality the Arbitrator will be appointed by the BFI.

- d) The Arbitration Proceedings will be carried on as per the provisions of Indian Arbitration Act and will be governed by laws of India.
- e) In case of litigation, it will be subject to the jurisdiction of the Courts of Delhi.

10. Force Majeure

In case of Force Majeure, as is normally understood as per Indian Law, if the Tournament does not take place after award of work, the contractor and the BFI will mutually decide on the liabilities undertaken till the stage of such declaration of abandonment of the championship. If disputes still persist, it will be resolved as mentioned in para 9 above.

11. Savings

- a) BFI reserves the right to vary the terms and conditions, scope of work, BOQs mentioned above at any time for operational reasons without assigning any reason.
- b) If after award of work BFI is convinced that the contractor is not fulfilling the contractual terms or is not supplying item/equipment as per specification or as per satisfaction of BFI or if adequate progress of work is not there, the BFI reserves the right to terminate the contract without any further notice and assign the work or the rest of the work to another bidder/vendor at the cost of the contractor.

P. C. Pratihari
Director Administration
Boxing Federation of India

I. SCOPE OF WORK FOR HIRING RING LIGHT SYSTEM

- I1. The Scope of work will include the following services expected to be delivered by the Bidder in regards to the installation of “**Light System**” as per the BOQ (**Annexure D**) Supply, Installation, Testing, Commissioning, Maintenance/Upkeep, Wiring/ Cabling on hire/ rental basis at **Karamabir Nabin Chandra Bordoloi Indoor Hall** inside Sarsujai Sports Complex, Guwahati, Assam. The successful bidder will coordinate with the designated Authority representative of Boxing Federation of India (BFI) for routing before commencement of works. The dismantling works will have to be completed within 48 hours after the completion of the last match at venue. The successful bidder will coordinate with the designated representative of Boxing Federation of India (BFI) for the same.
- I2. The Scope of work will also include to maintain the color temp as per the given BoQ the following services expected to be delivered by the Bidder in regards to supporting certain The successful bidder will coordinate with the designated Representative of BFI for routing before commencement of works.
- I3. The successful bidder(s) shall provide the truss details before installing it an adequate and experienced team on site for operating and installation the truss of the works, such as during the installation, testing and operation of works.
- I4. The Bidder will also have to supply and install accessories needed for the operation of the works, such as Hanging of truss, strips, etc. These items should be considered as included in the quoted price and will not be charged additionally.
- I5. The Bidder will bear all the administrative and logistical costs to provide the Services, such as loading, unloading, transport, shifting complying with local Government regulations, maintaining and servicing the cables and boards, replacing spare parts, etc, as will be required.

- I6. The successful bidder should provide the power load requirements for the event. The power termination point will be given near to the feasible location for the DG sets/ Power house. The successful bidder will do required cabling till DG or Power House set at no extra cost.
- I7. Light & power cables should be laid with proper cable trays and the power cables should be maintained at a distance of at least 1mtr from signal cables in the venues. Necessary safety precautions including cable protectors will be included in the successful bidder's scope.
- I8. In the eventuality of breakdown of the equipment, system or on the situation of repair works or replacement required, an interim arrangement shall be made available by the successful bidder(s) within less than thirty (30) minutes at no extra cost.
- I9. The successful bidder(s) shall ensure that adequate spare amount of lights of different sizes, all items mentioned in this RFP are available at the stadium at all time till the completion of tournament. The same may be stored by the successful bidder at a designated location as specified by the Authority.
- I10. The successful bidder would be required to deploy dedicated manpower during the event for different areas and locations as directed by the BFI representative present at the site. Manpower deployment should include:
 - a) Two technicians for FOP area
 - b) One technician for Light

All the manpower should have necessary skills as well as tools and equipment as required to carry out the works. In addition to the above, a qualified supervisor will be present at each venue along with any additional team required for operation and maintenance during the event.

1.11 The quantities stipulated against each item shown in the BOQ are indicative and BFI reserves the right to vary the requirements by +/- 25%, depending on the actual needs while issuing the Work order. And for a 25% increase in scope, a corresponding additional fee of 25% of works may be issued to the vendor. BFI reserve the right to eliminate any element from BOQ as per the requirement at any time.

1 SCOPE OF WORK FOR HIRING SOUND SYSTEM

- 1.1 The Scope of work will include the following services expected to be delivered by the Bidder in regards to the installation of “**Sound System**” as per the BOQ (**Annexure - D**) Supply, Installation, Testing, Commissioning, Maintenance/Upkeep, Wiring/ Cabling on hire/ rental basis at **Karamabir Nabin Chandra Bordoloi Indoor Hall** inside Sarsujai Sports Complex, Guwahati, Assam. The successful bidder will coordinate with the designated representative of Boxing Federation of India (BFI) for routing before commencement of works. The dismantling works will have to be completed within 48 hours after the completion of the last match at venue. The successful bidder will coordinate with the designated representative of Boxing Federation of India (BFI) for the same.
- 1.2 The team shall be provided by the bidder for operating and maintaining the sound system & back up tops/base will be available at site continuously during the installation, testing and operation of works. The team will be need to available on the day prior to the Match day and on the match day including the training sites where applicable.
- 1.3 All costs for loading, unloading, transport, shifting complying Local Government Regulations, Maintenance and Servicing of the Sound Systems including the cost of spare parts, periodical replacement as required are to be borne by the bidder.
- 1.4 The Sound level in given areas of stadium should be maintained. The successful bidder needs to test and check the sound level as per the given requirements.
- 1.5 In case of major break-down of the sound systems requiring repair, or change, an alternative interim arrangement will be made by the successful bidder in less than thirty (30) minutes by providing a substitute of adequate capacity at no extra cost.

- 1.6 The successful bidder shall ensure that adequate spare AUDIO cable of different sizes, tops, base, cdj , cdm , mics amplifiers or any other item required and these should be available at the stadium at all time.
- 1.7 The successful bidder should submit the list of equipment that are used in the event/ stadium with the location of the speaker's layout, Power layout and operation centers before execution the work.
- 1.8 The successful bidder should provide the power load requirements for the event. The power termination point will be given near to the feasible location for the DG sets. The successful bidder will do required cabling till DG or power house at set at no extra cost.
- 1.9 Sound & Power cables should be laid with proper cable trays and the power cables should be maintained at a distance of at least 1mtr from signal cables in the venues. Necessary safety precautions including cable protectors will be included in the successful bidder's scope.
- 1.10 The successful bidder would be required to deploy dedicated manpower during the event for different area and locations as directed by the Authority or the Authorized personnel present at the site. Some details for manpower deployment.
 - A) One technician each for FOP, Commentators, Spectators areaAll the manpower should have necessary skills and tools and equipment as required to carry out the works. In addition to the above, a qualified supervisor will be present at each venue along with any additional team required for operation and maintenance during the event.
- 1.11 The quantities stipulated against each item shown in the BOQ are indicative and BFI reserves the right to vary the requirements by +/- 25%, depending on the actual needs while issuing the Work order. And for a 25% increase in scope, a corresponding additional fee of 25% of works may be issued to the vendor. BFI reserve the right to eliminate any element from BOQ as per the requirement at any time.

I. SCOPE OF WORK FOR DIESEL GENERATOR (DG) SET

Supply, Installation, Testing, Commissioning, Maintenance/Upkeep, Wiring/Cabling, Operations and Dismantling/ Removal of D G Sets' on hire/rental basis at Karambir Nabin Chandra Indoor Hall, Sarsujai Complex. The wiring/cabling should be complete from source to destination as per the requirement.

- I.1. The Service Provider will provide operators for operating and maintaining the DG sets on 24X7 basis after the successful installation of the DG Sets as per the project timelines. All costs for loading, un loading, transport, shifting, Fuel complying with Local Government Regulations, Maintenance and Servicing of the Generating Set including the cost of spare parts, periodical replacement as recommended by Authority representative and topping up of Mobil oil etc. are to be borne by the Service Provider
- I.2. The Service Provider should always maintain the DG sets in satisfactory running condition for supplying emergency power for a load at least 90% of the capacity.
- I.3. The Service Provider shall ensure that adequate fuel is available to run the generator at all time.

Annexure – D

BILL OF QUANTITY FOR RINGH LINGHING SYSTEM, SOUND SYSTEM & GENSET (BOQ)

Ring & Ambience Lighting (A)						
S.no	Particulars	Quantity	Rate	No of Days	Tax	Total
1	Parcan Narrow	30		5		
2	Parcan Wide	20		5		
3	RGB LED Par	50		5		
4	Light Panel	1		5		
5	Box Truss (50 X50 Ft) Hanging	1		5		
6	CTB Paper					
	Grand Total Cost					
Sound (B)						
6	RCF/JBL Tops	8		5		
7	RCF/JBL Base	4		5		
8	Monitor Fly	4		5		
9	DJ Set	1		5		
10	Main Console SD9	1		5		
11	Cordless Mic	3		5		
12	Corded Mic	2		5		
	Grand Total Cost					
Genset for Light & Sound (C)						
13	Genset For Light & Sound including Fuel, Cabling , Installation, changeover, Transport etc.			5		
	Grand Total Cost					
	Grand Total Cost (A+B+C with GST)					

Grand Total: (In Words)

EVENT SCHEDULE

Sr. No.	Schedule Description	Timelines
1.	Period for Supply, Installation Commissioning & Testing of Light/ Sound System at Nabin Chandra Bordoloi Indoor stadium, Guwahati	18 th to 19 th May 2019
2.	Functioning of Light/ Sound System	20 th to 24 th May 2019
3.	Dismantling and removal of all items and structures delivered/installed by the selected Service Provider	Within 24 hours after closure of the venue