

BOXING FEDERATION OF INDIA

REQUEST FOR PROPOSAL (RFP)

FOR ENGAGING

TELEVISION PRODUCER

HOSTING AIBA WOMEN'S WORLD BOXING CHAMPIONSHIP, DELHI, 2018

DATE OF ISSUE: October 08, 2018

LAST DATE & TIME OF SUBMISSION OF PROPOSAL: 04.00 PM on October 19, 2018

PLACE OF SUBMISSION OF BIDS

Boxing Federation of India

319 / 323 Udyog Vihar, Phase IV

Gurgaon

Haryana

India

Email id: boxingfederation@boxingfederation.in

1. **BOXING FEDERATION OF INDIA**

- a) Boxing Federation of India (BFI) is the National Federation for the sport of Boxing in India. It was established in 2016 and recognized by the Government of India (Ministry of Youth Affairs & Sports, Department of Sports), the Indian Olympic Association and the International Boxing Association (AIBA). Since its very inception, the BFI has made rapid strides for improvement of the sport of boxing focusing on the core development of the sport at grass root level. By strategic planning and professional management, the BFI has been able to make a mark in the international arena.
- b) The present RFP relates to organization of AIBA Women's World Boxing Championship, 2018 to be held at New Delhi.

2. **AIBA WOMEN'S WORLD BOXING CHAMPIONSHIP, NEW DELHI, 2018**

- a) The AIBA Women's World Boxing Championships is biennial amateur boxing competition organized by the International Boxing Association (AIBA). Alongside the Olympic boxing programme, it is the highest level of competition for the sport in the women's category.
- b) This underlines the fact that the arrangements are to be done as per international standards befitting a World Championship.

3. **PRESENT RFP IS FOR ENGAGING TELEVISION PRODUCER**

The detailed scope of work for the present RFP may please be seen in **Annexure-A**. The BOQs are mentioned in **Annexure-B**.

4. **Bidding process:**

- a) Any company/ consortium must have done production for live coverage of at least Ten (10) similar events for any of the National/ International Broadcaster.
- b) The bidder should not have been blacklisted by any agency during the last three years.
- c) The bidder should have all necessary clearances, if any required, from respective government agencies.
- d) The bidder should have all required statutory documents in respect of registration of company/organization with the government agencies, income tax, service tax and GST registration and clearances and that the bidder should not have been defaulter on any account.
- e) Double bid system – Technical Bid and Commercial Bid system will be adopted. On the date of opening, the Technical Bid will be opened and evaluated. The Commercial Bid of only shortlisted bidders will be opened.

- f) Decision of the BFI in respect of the above matter will be final. There will be no appeal against the decision of the BFI.
- g) The Technical Bid should not contain any price information that will be mentioned in the Commercial Bid.
- h) The bidders will make three envelopes – (1) Technical Bid, (2) Commercial Bid and (3) the envelope containing the Bank Drafts for Tender Processing Fee and Bid Security. All these three envelopes will be properly closed and sealed and then these three envelopes will be put in another cover superscribing “RFP for ENGAGING TELEVISION PRODUCER for AIBA Women’s World Boxing Championship, New Delhi 2018” to be deposited at the Office of BFI, Gurgaon by the scheduled date and time.
- i) After a decision is taken and communicated to the successful bidder, they will submit letter of acceptance and start execution of the order.

5. Tender Processing Fee & Bid Security

- a) Tender processing fee is a non-refundable fee of Rs.5,000/- (Rupees five thousand only) to be deposited in the form of a bank draft payable to “Boxing Federation of India” at New Delhi.
- b) Bid Security amount is Rs.25,000 /-(Rupees Twenty Five Thousand only) to be deposited in the form of a bank draft payable to “Boxing Federation of India” at New Delhi. The Bid Security amount of the unsuccessful bidders will be refunded after award of work and acceptance of the work by the successful bidder(s). This amount will not earn any interest. For successful bidder, it will be released on completion of supply to the satisfaction of BFI.
- c) BFI reserves the right to reject any/all the bids without assigning any reason thereof and in that eventuality the Bid Security amount will be refunded to the bidders within four weeks.
- d) In the eventuality of the successful bidder not accepting the contract in the stipulated date, the Bid Security amount deposited by him will be forfeited.
- e) No bid will be accepted through email.

6. Technical Bid Format

- a) Name of the Company/ Consortium:
- b) Date of incorporation of the Company etc:
- c) Registration Number of (a) above:
- d) PAN Number of (a) above:

- e) Service Tax/GST Registration No:
- f) Any company/ consortium must have done production for live coverage of at least Ten (10) similar events for any of the National/ International Broadcaster.
- g) Any company or consortium, who have done such work and should have an annual turnover of rupees three crore (3cr.) per year in the last three years may bid for this RFP.
- h) Date since when providing services as in Annexure-A of RFP:
- i) Turnover and portion of turnover on Television Producer in Annexure-A:

Year	Total Turnover of the Company/ Consortium (In INR)	Amount of business handled in respect of the Television Production in Annexure-A (In INR)
April, 2018 till date		
2017-18		
2016-17		
2015-16		

In support of claims in (b) to (g) above documentary proof must be attached along with certificates from the organizations to whom the services were supplied must be attached. In respect of turnovers, the audited balance sheet or certificate from the Chartered Accountant/Auditor should be attached. Copies of registration certificate, PAN, tax registration, GST registration and other related document need to be attached.

- j) Detailed technical specification of all items of SOW mentioned in Annexure - A

7. Commercial Bid Format:

The bidder shall indicate detailed pricing as per Scope of Work/BOQ in the Annexure-A & B.

It needs to be summarized as mentioned below:

Scope of work/BOQ/ Items	Quantity	Total Cost	Taxes with %	Grand Total
Grand Total				

Grand Total must be mentioned in words “Rupeesonly”.

8. Terms of Payment:

- a) 25% of the total cost (excluding taxes) will be released as mobilization advance after the award of work is accepted and on production of bank guarantee of equivalent amount. Validity of B.G. should be till 16th December, 2018.
- b) Rest of the amount plus all taxes will be released after 15 days of completion of the games and on production of all bills subject to the satisfaction of the BFI.

9. Dispute resolution

- a) Before award of work, there will be no dispute and the decision of BFI will be final.
- b) After award of work, all disputes will be resolved amicably by mutual consultation.
- c) In case, still disputes remain, it will be decided by Arbitration and in such eventuality the Arbitrator will be appointed by the BFI.
- d) The Arbitration Proceedings will be carried on as per the provisions of Indian Arbitration Act and will be governed by laws of India.
- e) In case of litigation, it will be subject to the jurisdiction of the Courts of Delhi.

10. Force Majeure

In case of Force Majeure, as is normally understood as per Indian Law, if the Championship does not take place after award of work, the contractor and the BFI will mutually decide on the liabilities undertaken till the stage of such declaration of abandonment of the championship. If disputes still persist, it will be resolved as mentioned in para 9 above.

11. Savings

- a) BFI reserves the right to vary the terms and conditions, scope of work, BOQs mentioned above at any time for operational reasons without assigning any reason.
- b) If after award of work BFI is convinced that the contractor is not fulfilling the contractual terms or is not providing services as per specification or as per satisfaction of BFI or if adequate progress of work is not there, the BFI reserves the right to terminate the contract without any further notice and assign the work or the rest of the work to another bidder/vendor at the cost of the contractor.

P. C. Pratihari
Director Administration
Boxing Federation of India

SCOPE OF WORK FOR ENGAGING HOST TELEVISION BROADCASTER

1. Production of the INTERNATIONAL FEED

The INTERNATIONAL FEED means a feed constituting an international broadcast quality of no lesser than HD 1080i/25 PAL, 50Hz Digital ITU-R BT.601 color system high definition 16:9 format with graphics in 16:9, clean of any specific HB content (i.e. with no domestic commentary, no added commercial material and with no in-vision presenters, or studios or any other local or customized features), with continuous full live coverage of the EVENT, with ultra slow motion replays, OFFICIAL AIBA TV GRAPHICS and the applicable graphical messages or interfaces, stereo international sound and stereo English commentary mix on separate tracks, to be made available to international broadcasters at HB's (or OTP's) SNG truck onsite and uplinked from this SNG on site or uplinked at the local International Gateway using MPEG 4 encoding within a minimum 9 MHz carrier (MPEG 2 is not acceptable). For the avoidance of doubt, the uplink must be provided by the HB (or OTP) on a free of charge basis.

1.1 Camera Plans + Specifications for OB Truck & SNG

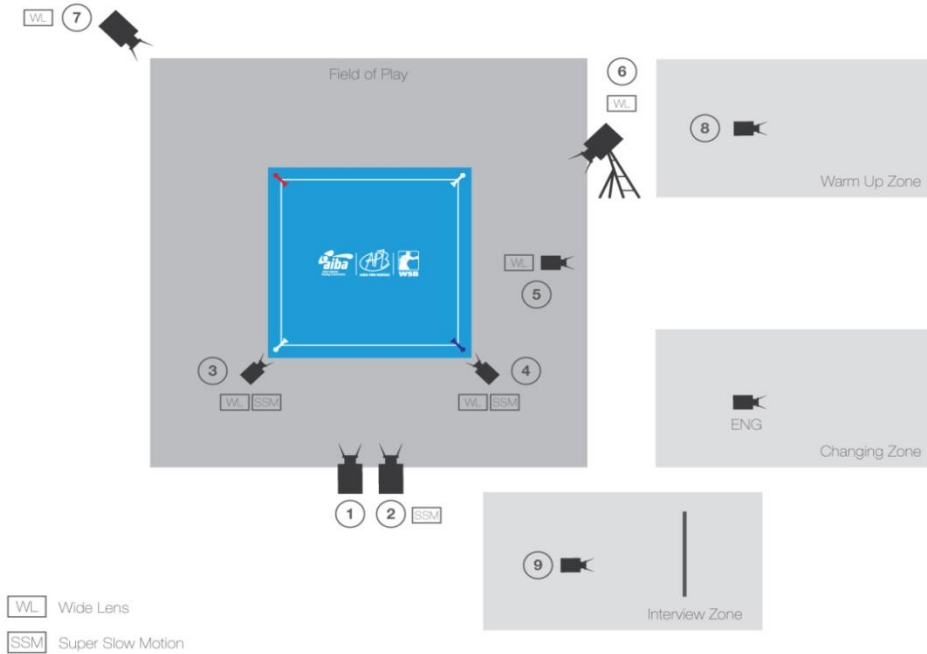
All rig in and technical set up, parking and power supply should be made no later than one day prior to the boxing event and fully approved by the AIBA Production team. On-screen graphics and TV look & feel shall be made available in the control room for final approval by the AIBA TV coordinator no later than one day prior to the EVENT.

The end of the broadcast operations should be at least 1 hour after the last bout to allow sufficient time for ISO cam recordings and checking.

- TV Compound must be carefully managed by the HB:
 - OB Van compound is secured and equipped with a power supply with back-up that is independent from venue source. The security of the OB Van compound is of paramount importance and is for the exclusive use of the HB.
 - Adjacent to the OB Van, SNG (satellite uplink vehicles) provides an unobstructed view of the horizon. Satellite uplink can also be provided by transmission point (e.g. fiber optics). This area is supplied with electrical power (provided free of charge) from the same source as the OB Van compound.
- Cabling between SNG and OB Van should be redundant with main and spare cables. Cables must not cause any obstruction or be a safety hazard to the public, boxers and officials. During all AIBA Competitions, Preliminary Rounds to Quarter-Finals will take place on two rings while Semi-Finals and Finals will only take place on one ring.

1.1.1 TV Production 1 Ring: AOB Semi-Finals + Finals

Camera Plan



Camera Specifications

Camera #	Type	Lens	Coverage
1*	Long lens	86x or similar	Main shot
2	Long lens with Ultra	86x or similar	Close-up, replay
	Slow-Motion (USM)		
3	Wide	Wide angle	Boxer entrance, ring action and corner breaks
4	Wide	Wide angle	Boxer entrance, ring action and corner breaks
5	Wide angle	Wide angle	Around ring actions (emotions coaches reactions...)
6	Crane	Wide angle	Boxer entrance, ring action
7	Beauty	Wide angle	Arena/Venue wide shot
8	Handheld	Wide angle	Warm up area, changing room if cabling access available

9	Handheld	Wide angle	Mixed Zone – Interviews
---	----------	------------	-------------------------

***Main camera should see the ring at an elevation of minimum 5 meters and maximum 10 meters.**

Ring Production OB Van Requirements

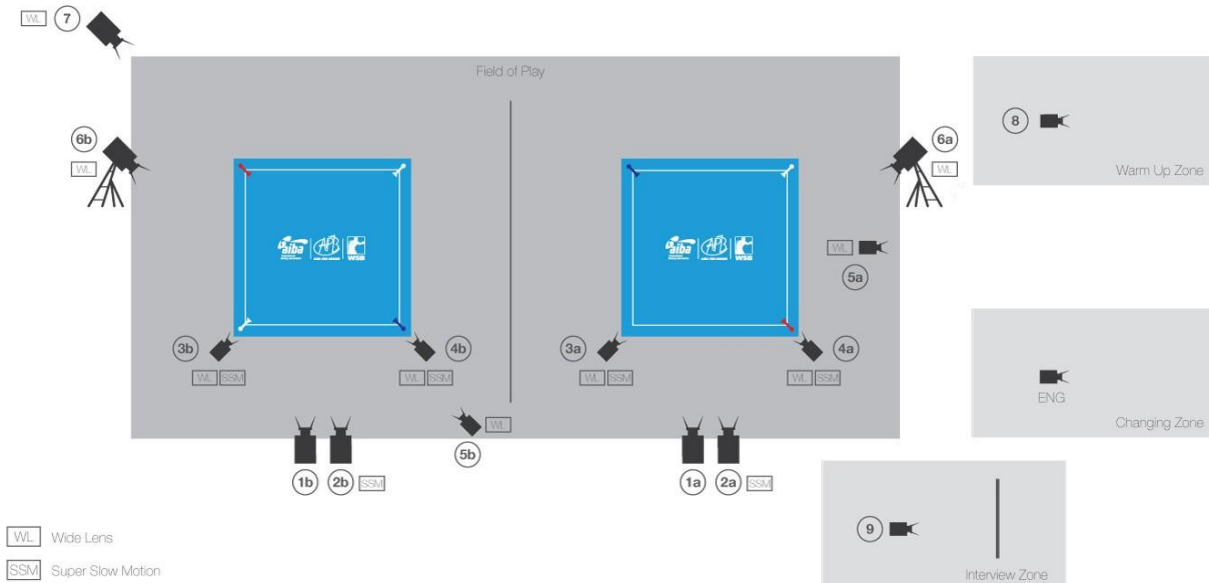
- OB Van is able to accommodate the following key personnel:
 - 1x experienced multi-camera director (dedicated to fulfil AIBA TV requirements)
 - 1x floor manager (assistant director)
 - 1x line producer (TV running order and script)
 - 1x vision mixer
 - 8x cameramen + 1x crane operator
 - (+minimum 3 handheld cam assistants/cabling - all TV crew, on the FOP, must wear black clothes during production)
 - 4x slow motion operators (including 1x dedicated to highlights/world feed recordings)
 - 1x sound engineer + 2 sound assistants
 - 1x OB Van chief engineer
 - 2x video technicians for shading (CCU)
 - Necessary team for rigging
 - 1x production coordinator (fluent in English)
- **Digital OB / Fly away control room and SNG vehicles specifications:**
 - 9x HD cameras including 2x super slow motion / 1x ultra slow motion
 - 1x crane (12 meters)
 - Lenses minimum requirements: 2x long (x86 or similar) + 6x wide angles
 - Video switcher (minimum 2 ME)
 - Digital audio console
 - 2x HD VTR recorders (format HD cam)
 - 4x EVS with 6 channels input each (or similar K2DYNO as a minimum standard)
 - Comprehensive talkback and intercom
 - Fully redundant (dual path capable) HD uplink if fiber not available
 - Camera 360 degrees: camera can be used for additional content and not be used during live action
 - 1x ENG crew (MXF files) with RF handheld and Lavalier clip microphone (Videographer oriented-available event day -2 until 1 hour after last bout)
 - Main tasks: coverage of training, weigh-in and press conference for news feed package.
 - Edit of raw material to be done at Editing Van
 - ENG camera must have a card system in order to quickly ingest footages into editing equipment
 - Editing Van non-linear solution (Avid media composer or Final Cut Pro X as a standard) and dedicated video editor. Connectivity with EVS network of OB Van is also compulsory. This facility should be made available 1 day prior start of boxing event
 - Signal deliveries and broadcast monitors:

In the below section, please find all OB Van signals required to be send to Event Company control table and Boxer's Entrance

- ❖ From OB Van to Event control table:
 - Full clean feed – without graphics
 - Full world feed
 - Dedicated EVS output
 - Beauty camera – camera number 7
- ❖ From OB Van to Boxer's Entrance
 - Full clean feed – without graphics (broadcast monitor must be made available by the HB)

1.1.2 TV Production 2 Rings: AOB Preliminaries Rounds + Quarter-Finals:

Camera Plan:



Camera Specification per Ring

Camera #	Type	Lens	Coverage
1	Long Lens	86x or Similar	Main Shot
2	Long lens with Ultra Slow-Motion (USM)	86x or similar	Close-up, replay
3	Handheld with Super Slow-Motion (SSM)	Wide angle	Boxer entrance, ring action and corner breaks
4	Handheld with Super Slow-Motion (SSM)	Wide angle	Boxer entrance, ring action and corner breaks
5	Handheld	Wide angle	Around ring actions (emotions + coaches reactions...)
6	Crane	Wide angle	Boxer entrance, ring action

7	Beauty (shared between both production, Rings A+B)	Wide angle	Arena/Venue wide shot
8	Handheld	Wide angle	Warm up area
9	Handheld	Wide angle	Mixed Zone – Interviews

***Main camera should see the ring at an elevation of minimum 5 meters and maximum 10 meters.**

2 Rings Production OB Van Requirements

- 1 or 2 OB Van(s) able to accommodate the following key personnel:
 - 2x experienced multi-camera directors
 - 2x floor managers (assistant director)
 - 2x line producers (TV running order and script)
 - 2x vision mixer
 - 12x cameramen + 2x crane operator – Cameras 7, 8 and 9 are shared between OB Van Ring A and OB Van Ring B.
 - (+ minimum 6 handheld cam assistants/cabling - all TV crew, on the FOP, must wear black clothes during production)
 - 8x slow motion operators (including 1x dedicated to highlights/world feed recordings)
 - 2x sound engineer + 4 sound assistants
 - 1x OB Van chief engineer
 - 4x video technicians for shading (CCU)
 - Necessary team for rigging
 - 1x production coordinator (fluent in English)
- **Digital OB and SNG vehicles specifications:**
 - 15x HD cameras including / 4x super slow motion / 2x ultra slow motion
 - 2x crane (12 meters)
 - Lenses minimum requirements: 4x long (x86 or similar) + 11x wide angles
 - 2 Video switchers (minimum 2 ME)
 - 2 Audio consoles
 - 4x HD VTR recorders (format HD cam)
 - 8x EVS with 6 channels each (or similar K2DYNO as a minimum standard)
 - Comprehensive talkback and intercom
 - Fully redundant (dual path capable) HD uplink if fiber not available
 - 1x ENG crew (MXF files) with RF handheld and Lavalier clip microphone (videographer oriented-available event day -2 until 1 hour after last bout)
 - Main tasks: coverage of training, weigh-in and press conference for news feed package
 - Edit of raw material to be done at Editing Van

- Editing Van non-linear solution (Avid media composer or Final Cut Pro X as a standard) and dedicated video editor. Connectivity with EVS network of OB Van is also compulsory. This facility should be made available 1 day prior to the start of the boxing event
- Signal deliveries and broadcast monitors:
In the below section, please find all OB Vans signals required to be send to Event Company control table and Boxer's Entrance:
 - ❖ From OB Van A to OB Van B
 1. OB Van Ring A shares cameras 7, 8 and 9 with OB Van Ring B
 2. OB Van Ring A PGM shared with OB Van Ring B
 - ❖ From each "OB Van A" + "OB Van B" to Event control table:
 1. Each ring full clean feed – without graphics
 2. Each ring full world feed
 3. 1 dedicated EVS output – Leading OB Van
 4. Beauty camera – camera number 7 (shared beauty – 1 signal sufficient)
 - ❖ From OB Van to Boxer's Entrance
 1. Full Clean feed from Ring A & B – without graphics (2 Broadcast monitors must be made available by the HB)

Technical details:

- All paths must be:
 - **15 Mbps (megabits per second) in a minimum 9 MHz (megahertz) Transponder Space Segment**
- The following pool of satellites must be strictly used:
 - For Europe origin: Eutelsat 7A or 10A (Ku Band)
 - For Americas origin: IntelSat IS-9 or IS-805 (C Band)
 - For Asia origin: AsiaSat 5 or IntelSat IS-904 (C Band)
 - For Africa origin: Africasat or Thaicom (C Band)
- Satellite back up:
 - In order to entirely secure the signal uplink transmission, it is compulsory that the HB provides a second transmission signal, as a backup (e.g. SNG, fiber or terrestrial transmission)
 - The HB should ensure signal switch is available between the 2 SNGs.

1.2 Audio Transmission

OB Van(s) signal(s) must follow the below settings:

- A1 – International/clean stereo sound
- A2 – International/clean stereo sound
- A3 – English commentary mix with international sound
- A4 – Second language (if available) or English commentary mix with international sound

1.3 Additional Services

The HB must provide and facilitate at reasonable cost, additional services based on rate card approved by AIBA. Such services can be made available to AIBA's client (e.g. visiting broadcaster). This includes but is not limited to: commentary position, stand up, recordings, ENG crew.

1.4 Live Streaming

The HB is responsible for the upload of Live Streaming feed (Rings A **and** B) on the AIBA channel following the next requirements: All required parameters will be provided by AIBA production team.

Streaming quality:

1080p @60fps: 1920 x 1080 60fps, bitrate min 4500 kbps, max 9000 kbps

URL:

All URL's will be provided to the HB by AIBA Production team.

Encoder:

1 Ring production: 1 encoder

2 Rings simultaneous productions: 1 encoder per ring, 2 encoders total

2. Audio

Ring Audio Configuration:

The HB should provide the following items :

1. 4 stereo mics around the ring (4 x corners)
2. Every handheld camera to have shotgun mic
3. Ambience mic for the crowd
4. RF or cabled hand mic for potential flash interviews with cameras 5 and 8
5. RF base system for floor manager and AIBA Production team coordinator
6. Intercom panel inside OB Van between floor manager and AIBA TV coordinator
7. Fully equipped commentary positions for AIBA commentators (Ring A and Ring B) including headsets and combox (GlenSound commentary position unit).

3. On-Screen Graphics and Transition

Swiss Timing company will provide the on-screen graphics to the HB at the HNF cost. The HB shall accept and use (and not amend, add or remove) the TV graphics provided. Swiss Timing's graphics operator and equipment should be installed inside the OB Van(s) in order to ensure effective communication and coordination between director and graphics display. Replay animation effect (wipe) must be created by the HB and approved by AIBA. It has to be implemented with the logo of the corresponding AIBA events.

4. Master Recordings

The HB are required to supply match master and isolated camera recordings and EVS dump to the AIBA TV coordinator after boxing sessions. These recordings are of the utmost importance and it is essential that host broadcasters cooperate to meet the requirements listed below. AIBA will provide hard disks to the HB for all recordings.

4.1 Master Recordings

To ensure the entire boxing event is captured, the HB must begin recording 10 minutes before the start and finish five minutes after the end of the EVENT.

The two following recordings should be provided into a hard drive, in MXF files:

1. World feed dirty including highlights package (with AIBA on-screen graphics)
2. Clean feed + highlights package
3. Audio:
 - o Channel 1 & 2: clean stereo sound;
 - o Channel 3 & 4: commentary mix (if commentators onsite)

Highlights Format:

Highlights should be produced as follow and for all competition bouts:

1. TV graphics names of both boxers
2. Best live action images
3. Referee's decision with boxer's arm raised
4. Length: 20-30 seconds per fight

In case of technical constraints, the recordings should be provided onto a HDCAM tape or XDCAM HD disk (as back up of hard disks). Time code should be local time-of-day and the audio should be configured as follows:

1. Channel 1 & 2: clean stereo sound
2. Channel 3 & 4: commentary mix (if commentators onsite)

The HNF is responsible, at its own costs, of the following materials:

- a. City profile (1min), Venue profile (1min) and any promotional material (mxf format) in order to produce the World Feed Opening/Closing Sequences (around 30 seconds)
- b. Replay animations effect (wipe)
- c. Official music anthem
- d. Official competition look and feel.

All materials listed above should be available, at least four (4) months before the start of the EVENT.

5 Pre-Competition Promotional Broadcast Materials:

In addition, the below promotional videos will be provided by the AIBA Production team, in cooperation with the HNF and the HB:

- Pre-competition generic trailer – Tpromo Video
 - o Content: introduce upcoming competition
 - o Duration: 30-45 sec
 - o Script / international sound
 - o Format: 1920x1080 - mxf
 - o Fully edited with official music and graphics

BOQ

Scope of work/BOQ/Items	Quantity	Total Cost	Taxes with %	Grand Total
As mentioned above				
Grand Total				

Grand Total: (In Words)