

BOXING FEDERATION OF INDIA

REQUEST FOR PROPOSAL (RFP)

FOR ENGAGING

SERVICE PROVIDERS FOR ACCREDITATION SYSTEM

AND/OR

TICKETING SYSTEM

HOSTING AIBA WOMEN'S WORLD BOXING CHAMPIONSHIP, DELHI, 2018

DATE OF ISSUE: October 08, 2018

LAST DATE & TIME OF SUBMISSION OF PROPOSAL: 04.00 PM on October 19, 2018

PLACE OF SUBMISSION OF BIDS

Boxing Federation of India
319 / 323 Udyog Vihar, Phase IV
Gurgaon
Haryana
India
Email id: boxingfederation@boxingfederation.in

1. BOXING FEDERATION OF INDIA

- a) Boxing Federation of India (BFI) is the National Federation for the sport of Boxing in India. It was established in 2016 and recognized by the Government of India (Ministry of Youth Affairs & Sports, Department of Sports), the Indian Olympic Association and the International Boxing Association (AIBA). Since its very inception, the BFI has made rapid strides for improvement of the sport of boxing focusing on the core development of the sport at grass root level. By strategic planning and professional management, the BFI has been able to make a mark in the international arena.

- b) The present RFP relates to organization of AIBA Women's World Boxing Championship, 2018 to be held at New Delhi.

2. AIBA WOMEN'S WORLD BOXING CHAMPIONSHIP, NEW DELHI, 2018

- a) The AIBA Women's World Boxing Championships is biennial amateur boxing competition organized by the International Boxing Association (AIBA). Alongside the Olympic boxing program, it is the highest level of competition for the sport in the women's category.

- b) This underlines the fact that the arrangements are to be done as per international standards befitting a World Championship.

3. PRESENT RFP IS FOR ENGAGING SERVICE PROVIDER FOR ACCREDITATION SYSTEM AND/OR TICKETING SYSTEM

The detailed scope of work for the present RFP may please be seen in **Annexure-A & C**. The BOQs are mentioned in **Annexure-B & D**. In this Bid. A Bidder can bid both for both Accreditation and Ticketing or can participate in either of it.

4. Bidding process:

- a) Any company or consortium, who have provided such equipment to events of national/international standards during the last three years may bid for this RFP.

- b) The bidder should not have been blacklisted by any agency during the last three years.

- c) The bidder should have all necessary clearances, if any required, from respective government agencies.

- d) The bidder should have all required statutory documents in respect of registration of company/organization with the government agencies, income tax, service tax and GST registration and clearances and that the bidder should not have been defaulter on any account.
- e) Double bid system – Technical Bid and Commercial Bid system will be adopted. On the date of opening, the Technical Bid will be opened and evaluated. The Commercial Bid of only shortlisted bidders will be opened.
- f) Decision of the BFI in respect of the above matter will be final. There will be no appeal against the decision of the BFI.
- g) The Technical Bid should not contain any price information that will be mentioned in the Commercial Bid.
- h) The bidders will make three envelopes – (1) Technical Bid, (2) Commercial Bid and (3) the envelope containing the Bank Drafts for Tender Processing Fee and Bid Security. All these three envelopes will be properly closed and sealed and then these three envelopes will be put in another cover superscribing “RFP for Procurement of Sports Equipment for AIBA Women’s World Boxing Championship, New Delhi 2018” to be deposited at the Office of BFI, Gurgaon by the scheduled date and time.
- i) After a decision is taken and communicated to the successful bidder, they will submit letter of acceptance and start execution of the order.

5. Tender Processing Fee & Bid Security

- a) Tender processing fee is a non-refundable fee of Rs.5,000/- (Rupees five thousand only) to be deposited in the form of a bank draft payable to “Boxing Federation of India” at New Delhi.
- b) Bid Security amount is Rs.10,000 /-(Rupees Ten Thousand only) to be deposited in the form of a bank draft payable to “Boxing Federation of India” at New Delhi. The Bid Security amount of the unsuccessful bidders will be refunded after award of work and acceptance of the work by the successful bidder(s). This amount will not earn any interest. For successful bidder, it will be released on completion of supply to the satisfaction of BFI.
- c) BFI reserves the right to reject any/all the bids without assigning any reason thereof and in that eventuality the Bid Security amount will be refunded to the bidders within four weeks.
- d) In the eventuality of the successful bidder not accepting the contract in the stipulated date, the Bid Security amount deposited by him will be forfeited.
- e) No bid will be accepted through email.

6. Technical Bid Format

- a) Name of the Company/Consortium:
- b) Date of incorporation of the Company etc:
- c) Registration Number of (a) above:
- d) PAN Number of (a) above:
- e) Service Tax/GST Registration No:
- f) Date since when providing services as in Annexure-A of RFP:
- g) Turnover and portion of turnover on supply of equipment in Annexure-A:

Year	Total Turnover of the Company / Consortium (In INR)	Amount of business handled in respect of the equipment in Annexure-A (In INR)
April, 2018 till date		
2017-18		
2016-17		
2015-16		

In support of claims in (b) to (g) above documentary proof must be attached along with certificates from the organizations to whom the equipment were supplied must be attached. In respect of turnovers, the audited balance sheet or certificate from the Chartered Accountant/Auditor should be attached. Copies of registration certificate, PAN, tax registration, GST registration and other related document need to be attached.

- h) Detailed technical specification of all items of equipment mentioned in para 1.2.3. of Annexure - A

7. Commercial Bid Format:

The bidder shall indicate detailed pricing as per Scope of Work/BOQ in the Annexure-A & B.

It needs to be summarized as mentioned below:

Scope of work/BOQ/ Items	Quantity	Unit Cost	Total Cost	Taxes with %	Grand Total
Grand Total					

Grand Total must be mentioned in words “Rupeesonly”.

8. Terms of Payment:

- a) 25% of the total cost (excluding taxes) will be released as mobilization advance after the award of work is accepted on production of bank guarantee of equivalent amount. Validity of B.G. should be till 16th December, 2018.
- b) Rest of the amount plus all taxes will be released after 15 days of completion of the games and on production of all bills subject to the satisfaction of the BFI.

9. Dispute resolution

- a) Before award of work, there will be no dispute and the decision of BFI will be final.
- b) After award of work, all disputes will be resolved amicably by mutual consultation.
- c) In case, still disputes remain, it will be decided by Arbitration and in such eventuality the Arbitrator will be appointed by the BFI.
- d) The Arbitration Proceedings will be carried on as per the provisions of Indian Arbitration Act and will be governed by laws of India.

- e) In case of litigation, it will be subject to the jurisdiction of the Courts of Delhi.

10. Force Majeure

In case of Force Majeure, as is normally understood as per Indian Law, if the Championship does not take place after award of work, the contractor and the BFI will mutually decide on the liabilities undertaken till the stage of such declaration of abandonment of the championship. If disputes still persist, it will be resolved as mentioned in para 9 above.

11. Savings

- a) BFI reserves the right to vary the terms and conditions, scope of work, BOQs mentioned above at any time for operational reasons without assigning any reason.
- b) If after award of work BFI is convinced that the contractor is not fulfilling the contractual terms or is not supplying equipment as per specification or as per satisfaction of BFI or if adequate progress of work is not there, the BFI reserves the right to terminate the contract without any further notice and assign the work or the rest of the work to another bidder/vendor at the cost of the contractor.

P. C. Pratihari
Director Administration
Boxing Federation of India

SCOPE OF WORK FOR ACCREDITATION SYSTEM

This module will enable the Boxing Federation of India to issue Accreditation Cards for Athletes, Team Officials, Technical Officials, Media, Broadcasters, NSFs/LOC, VIPs, VVIPs, LOC Staff, Volunteers and Service Providers.

Following Points need to be considered: -

1. The number of cards required to be issued will be approximately **2000**.
2. The material needs to be provided by Bidder for the production of Accreditation cards i.e. Lamination pouches, lanyards, papers, Holograms etc. The size of the Accreditation must be 160mm x 112mm.
3. The Selected Bidder should provide enough Manpower at the 2 Accreditation Center to support the operations.
4. Realtime Badging Stations needs to be Setup at the 2 Accreditation Centers.
5. Accreditation process will commence from 1st November 2018 for fifteen (15) days i.e. from 1st November to 15th November 2018.
6. ICT infrastructures such as Laptops (10 – 15 nos.), Printers, Cartridges etc need to be provide by Bidder.
7. In case of any equipment is damaged or not functional the bidder should provide immediately necessary replacement for the same.

Each Accreditation Card will display cardholder's photograph, name, responsible organization, function, category of accreditation, accreditation number, identity card number, active barcode and privileges in the form of icons pertaining to venue access, transportation and seating wherever applicable. Dining entitlements will also be depicted. Accreditation privileges will be granted by Boxing Federation of India (BFI) to constituents to perform their tasks efficiently, effectively and safely.

Bill Of Quantity (BOQ) for Accreditation System

Sl. No.	Particulars	Unit Rate	Total Cost
1	Rate for per Accreditation Card be quoted Note: -Rate Should be quoted considering minimum guarantee of 1500 (one thousand five hundred only) cards that includes scope of work mentioned above each & everything comprising of 2 centers (Accreditation systems, Accreditation cards, ICT Infrastructure, Manpower, Lanyards, papers, lamination pouches and other materials).		
	Total		

Grand Total: (In Words)

SCOPE OF WORK FOR TICKETING SYSTEM

This module will enable the Boxing Federation of India to issue Complementary/ Free as well as Price Tickets for Spectators.

Following Points need to be considered: -

1. The Selected Bidder needs to do the complete Scoping for Ticketing System for all nine (9) days.
2. Total seats designated for this event are 4800 hundred (approx.).
3. This scope will include paper and printing of Complementary and Price Tickets through selected bidder's Software Platform. All tickets printing are subject to approval from the BFI, prior to final printing.
4. The tickets may be sold for Semi Final and Final match only. Quality ticket shall be used for paid tickets.
5. The Selected Bidder shall sale the Tickets online through their website as well as Box-office counters.
6. BFI will distribute complementary tickets except for 22nd , 23rd and 24th November 2018.

Bill of Quantity (BOQ) for Ticketing System

Sl. No.	Particulars	Quantity	Total Cost
1	Complete scope of work to be defined for Ticketing System and access of its application platform for printing the Complementary as well as Price Tickets. Note:- The total cost should include Infrastructure, Manpower and other materials	1	
2	Rate for Printing of Complementary Ticket	1	
3	Rate for Printing of Price Ticket	1	
	Total		